



BISHOP ROAD SCHOOL PTFA CHRISTMAS CARD DESIGN PROJECT

12 September 2022

Dear Parents & Carers,

With the autumn term underway, it's time to announce the details of our annual PTFA Christmas card design fundraising project. Each year we offer students the opportunity to design their own Christmas card for parents and carers to order.

Design deadlines are **early** again this year. This ensures designs are processed and orders filled in plenty of time for you to write cards and wrap gifts ahead of festive get togethers or in time for Christmas post. Please return your design and place your order by **THURSDAY 13th OCTOBER. This gives just 5 weeks to get masterpieces created.**

The children absolutely love seeing the designs get brought to life as cards, gift tags, wrapping paper, mugs and A5 note books. Not only does this solve your 'which one should I choose' card dilemma, it also helps raise vital funds for the school. The project is completely optional, and you are under no obligation to take part.

Attached with this letter is your order form. Please ensure you fill in **ALL** the details required on the form and then **place your order online** using the instructions on the form.

Once the form is complete and you have placed your order, **return the design to your child's teacher**. It must be in an envelope clearly marked 'Christmas Cards'.

TOP TIPS

- Need ideas? Find inspiration online <https://www.cauliflowercards.co.uk/christmas-gallery>
- Spare order forms are available from your teacher or myself. Each design needs a separate form.
- Completed designs should be on an A4 or A5 piece of paper/card in landscape or portrait.
- Use a glue stick to attach the finished design to the 'blank page' on the order form. Please **do not** use paper clips, tape or staples.
- Remember to circle the correct tree to let us know the orientation of your design.
- Keep important details such as text and border designs at least 1cm from the edge of the design.
- Designs should be bright and bold – faint pencil designs are not as effective once printed.
- The design can be 3D, so get creative and use a wide range of materials including collage.
- Keep designs unfolded and damage free - creases and marks will show on the final print.

If you have any questions, please contact me on summersjo@me.com

With many thanks and best wishes,

Jo Tomlinson